

Sibsey Free Primary School

Admissions Policy



Approved by: Governing Body

Date: July 2023

Last reviewed on: October 2022

Next review due by: September 2024

Sibsey Free Primary School

Admissions Policy

Sibsey Free Primary School is a Voluntary Controlled School, and as such Lincolnshire County Council is the Admissions Authority for our school.

The school will follow Lincolnshire County Council's Admissions Policy.

The Policy can be found on the LCC website.

www.lincolnshire.gov.uk/schooladmissions

This website will give you access to the following areas:

- Find a school
- Find your nearest School
- Apply for a school place
- Apply to move school
- SEND school places
- Appeal a school place decision
- Collect a school offer
- School admissions policies
- Lincolnshire School Directory

The Admission arrangements for the next academic year intake can also be found on the LCC website. www.lincolnshire.gov.uk/schooladmissions

Admission matters will be managed by the School in compliance with the School Admissions Scheme, available on the LCC website.

Inclusion Statement

Sibsey Free School is committed to enabling all children to reach their full potential, having full access to a broad, balanced and relevant education, to be fully included in the School community, and as a result, make a successful transition to secondary education and so into adulthood.

All Pupils will learn best in a school where they are valued for who they are and for the unique contributions they make to the school community. This is part of the whole ethos of Sibsey Free School.

We promote the inclusion of all children and recognise the particular needs of those with SEN&D (Special Educational Needs and Disabilities), e.g. children with Specific Learning Difficulties (e.g. dyslexia), those with sensory or physical impairments, those with speech and language difficulties, and those with Social, Emotional or Mental Health Difficulties.

Staff also recognise and understand the needs of children who demonstrate characteristics within the Autistic Spectrum, and those with challenges consistent with ADHD.

The specific needs of those children with medical difficulties will also be met so far as we are able.

We will endeavour to ensure that the needs of all children are understood and met as far as is possible, and this includes the needs of Looked After children, Previously Looked After Children, and children for whom English is not their first language.

ADMISSIONS

Headteachers and school administrators must not make admission decisions alone as the School Admissions Code specifies that these decisions must not be made by a single person.

So that decisions about admissions can be made in a timely manner, Sibsey Free School adopts the following procedure:

Where an application for a place is received:

- and there is a place available in the appropriate year group (taking into account the PAN for the school - 25),
- and there are no higher placed requests on the reserve list, taking into account the Over Subscription Criteria in the published Admissions Policy,

Then the Head will contact the Chair of Governors (or Vice Chair in his absence) for permission to accept the application.

This will be logged on a register, and will be signed by the Chair of Governors / Vice Chair of Governors.

The decision will then be reported for ratification to the next meeting of the Governing Body, with this information also logged on the register.

The Governors have given delegated authority to the Chair of Governors to consider such applications, (or in his absence, the Vice Chair).

The Chair of Governors (or the Vice Chair) must make any decision taking into account the LCC Admission Policy and the School Admissions Code.

This delegated authority was renewed and confirmed at the Meeting of the Governing Body held **July 2023**.